

Name _____

Written Document Analysis Worksheet

(1) Type of document (check one):

- | | | | |
|--|---|--|-----------------------------------|
| <input type="checkbox"/> Newspaper | <input type="checkbox"/> Memorandum | <input type="checkbox"/> Map | <input type="checkbox"/> Telegram |
| <input checked="" type="checkbox"/> Letter | <input type="checkbox"/> Press release | <input type="checkbox"/> Advertisement | <input type="checkbox"/> Report |
| <input type="checkbox"/> Patent | <input type="checkbox"/> Congressional record | <input type="checkbox"/> Census report | <input type="checkbox"/> Other |

(2) Unique physical characteristics of the document (check one or more):

- | | | | |
|---|--|--------------------------------|--------------------------------|
| <input type="checkbox"/> Handwritten | <input checked="" type="checkbox"/> Interesting letterhead | <input type="checkbox"/> Typed | <input type="checkbox"/> Seals |
| <input checked="" type="checkbox"/> Notations | <input type="checkbox"/> "Received" stamp | <input type="checkbox"/> Other | |

(3) Date(s) of document: November 1892

(4) Author or creator of document: Albert Ronne

Title or position of author: An old friend

(5) For what audience was the document written? James Fergus

(6) List three things the author said that you think are important.

a. " we have each taken up 320 acres on what is called Woody Island Creek..."

b. "We are having a cold spell of wheather here just now..."

c. "I have made the acquaintance of the Lady teacher..."

(7) Why do you think this document was written? to catch up with an old friend.

(8) What evidence in the document helps you to know why it was written? Quote from the document. " it has been my intention to write you for a long time..."

(9) List two things the document tells you about life in the United States at the time it was written.

a. " the evening of the 3rd July..."

b. "since coming here on August 12..."

(10) Write a question to the author that is left unanswered by the document. How long has it been since they last talked.